

Housing Authority of the City of Paso Robles  
Monthly Board Meeting September 9, 2003

Present:	Chairman:	Mr. Chet Dotter
	Vice Chairman:	Mr. Raymond Hampson
	Commissioners:	Mr. Richard Stainbrook
		Mr. David Rouff
	Sec/Dir:	Mr. Gene Bergman
	Recorder:	Ms. Blair Lowery
		Ms. Jessica Aguilar
	Guest:	Mr. Ed Gallagher
		Ms. Barbara Partridge
		Recreation Staff
Absent:	Mr. Leo Fisher	
	Ms. Munak	

1. The meeting was called to order by the Chairman, Mr. Chet Dotter, at 6:05pm
2. Ms. Barbara Partridge was present with employees of the Oak Park Recreation Program to discuss the program, and answer questions from the Board. Ms. Partridge reviewed the Program and objectives. The Program services up to 100 children of all ages. A recent feature article in the Telegram Tribune was distributed reporting on the program, the training and opportunities that the children participating can receive. Through the development of Junior Leadership Program and Kiwins, the participants work and earn money through out the year that is used for activities such as ski weekends, and trips to live performances. The employees that were present introduced themselves and gave a brief description of themselves and their goals. All of the Recreation Staff have come up through the program. First as children attending the program, and then volunteering in the Junior Leader Program and eventually into employment with the city. Many of the Staff are part-time while attending either Cuesta College or finishing High School. Mr. Dotter asked about the supervision of the smaller room whose condition concerned them the most at prior meetings. Jesusita Martinez a fulltime employee of the Recreation Department responded to this question. The use of the smaller room has been changed from dance and teen room to a place for the smaller children. An interior wall has been removed so the area has been opened up to allow better use of the space. Many of the problems in the past with the small room were due to the lay out of the area and not having a clear view of the room. The Board asked the staff present how the program has affected their life and objectives. Ms. Martinez answered for the staff. Prior to the opening of the After School Program there was no place to go or anything to do other than to just hang out with friends and possibly get into trouble. With the program there are opportunities to develop interest and to work. After the staff members left Ms. Partridge addressed the Board and their concerns about the budget and how the money they contribute is used. The total budget for the after school program is \$362,400 and of this \$40,800 is donated by the Housing Authority. The money from the Housing Authority is used for staff salaries. The salaries range from \$7.50 -\$14.00 per hour. There is only one staff member who received the \$14.00 per hour. There is a separate budget for the Teen Leadership program. The money that the Teen Leaders earn through Fair parking lot, Culligan Water, and other jobs is placed into an account and then used for activities for the Teen Leaders. Mr. Bergman reported that approximately 15 years ago there were the beginnings of a gang problem. Not only in Oak Park, but in the entire area. A combination of efforts has changes this trend and the After School Program has been a huge asset in curbing gang affiliations. The Program involves the teens who are at risk for gang activities and gives them other outlets. This along with positive peer pressure in the program has helped change their views of belonging to gangs.
3. Mr. Hampson moved to accept the minutes of the last meeting as mailed, seconded by Mr. Rouff. Passed
4. Rent Roll, Checks Written, and the Monthly Report were reviewed. Mr. Hampson moved to accept as presented. Seconded by Mr. Stainbrook, passed. Mr. Bergman reviewed the current evictions that are in the process. One household moved and did not fight their eviction. The evection was based on the conduct of the daughter and the many fights that she had been involved in. This is a three bedroom unit and another household living here will be transferred from their 2 bedroom unit. We have a tenant who needs a two bedroom unit for health reasons and will transferring her into the open 2 bedroom. The other eviction is being fought by the tenant. She first requested and received an informal hearing. The Hearing Officer ruled in our favor. The Housing Authority is proceeding with the courts on this eviction and the hearing date is set for October 20, 2003.
5. Paso Robles Youth Arts Foundation. A list of children was received since the last meeting. The list contained all children involved in the program. After reviewing the entire listing, there was found only 22

children from Oak Park. Of the 22, only 3 possible were still involved in the Program. After discussion Mr. Stainbrook moved to discontinue financial support for this program. Seconded by Mr. Hampson, passed.

6. Mr. Bergman reported to the Board that there has been a recent retirement in the Housing Authority. An advertisement had been placed in the paper and there were 12 applicants. The Housing Authority will interview five of the twelve applicants. Mr. Hampson has agreed to be on the interview panel.
7. Reports:
  - A. Back Street – The work has been completed. The Board discussed the parking on the back street. They would like to omit some parking areas because they block the roadway, and change the way the parking is done.
  - B. Playground Equipment- The equipment has been installed and the padding is in place. The children have been using the equipment.
  - C. Re-roofing- 14 units have been re-roofed and Mr. Bergman reported that he was very happy with their work. All nails had been removed and the roof area clean prior to the new felt going down. Mr. Bergman reviewed the roofing system used on the buildings.
8. Social Service Modular Improvements:
  - A. Fencing Bid – a bid from the Fence Factory has been received in the amount of \$2167.00 for 11 gauge and Western Fence is quoting \$2893.00 for 9 gauge. The Board authorized Mr. Bergman to contact the Fence Factory for an amount using 11 gauge, and to choose the lower of the two bids.
  - B. Landscaping – Mr. Bergman had contacted the contractor that installed the soccer field for a quote on soil preparation, and irrigation installation. Housing Authority staff would lay the sod. A verbal estimate of \$2,000 was given. The Board discussed this authorized Mr. Bergman to proceed using his judgment.
  - C. The Board discussed other concerns they had regarding the look of the building. Apparently there is paint over the windows and half done. They would also like to restrict the parking in that area. Mr. Bergman explained that their plans could adversely affect the ability of tenants in the area to access their parking area.
9. Correspondence
  - A. Special Appropriations – The revised appropriations was attached to a bill that was voted on before the end of September and was signed by the President. The money is guaranteed and the City of Paso Robles has completed the papers necessary by HUD to draw down the funds.
  - B. HOME Application – The application for the 2003 funding period has been submitted and \$100,000 was requested to be used for the development of the Senior Complex. The Housing Authority with Mr. Gallagher's help will be submitting an application for the HOME 2004 funds.
  - C. Senior Housing – The Nonprofit Housing has \$18,000 left in the account and once the bill to the architect is paid will have a balance of \$8,000. There is \$25,000 left of the original loan of \$100,000 left to draw. Mr. Hampson moved to increase the \$100,000 loan up to \$150,000. Seconded by Mr. Rouff, passed. The Nonprofit has a balance of \$75,000 to draw from the Housing Authority.
10. The Board would like the part-time bookkeeper position made fulltime. Mr. Bergman stated that at this time there is not enough work to keep a person busy fulltime. The Board would like to delegate more of his work to other staff members. Mr. Stainbrook said the Board should listen to Mr. Bergman's recommendation regarding this issue. Mr. Bergman does not feel there is a need to make this position full time. Mr. Bergman informed the Board that Ms. Roberts, who is in this position, does not feel that once the accounting is on the computer there will enough work for even 20 hours per week. Mr. Rouff moved to make the bookkeeper position full-time. Seconded by Mr. Hampson, passed. Mr. Bergman asked what if Ms. Roberts does not want to work fulltime. The Board indicated that Mr. Bergman should find someone who does.
11. Mr. Rouff asked why Scholarship was no longer on the agenda; he had some information to share with the Board. Mr. Rouff had received a letter from Mr. Benitez, Director of Student Services Paso Robles Schools. Mr. Rouff reviewed the letter with Board regarding an Assembly Bill to waive of out of state tuition for non-resident students. The Board reviewed how many students had been helped this year and how much money has been dispersed.
12. Meeting adjourned at 7:45 P.M.

